

Bogor, 22 February 2013

To :  
Madam / Sir  
Human Resource Department

Dear,

My name is Lavi Budiawan, I am 26 Years old. My last education was Bachelor of Computer, Faculty of Industrial Technology, National Institute of Technology, Malang, East Java, Indonesia, with GPA 3.01.

I am experienced on Enterprise Resource Planning, Information System, Artificial Intelligence, Research Method, Decision Support System, Management Science, Professional Ethics, Customer Relationship Management, I have also an experience on troubleshooting hardware.

I am healthy and I am a hard working person that does not give up easily, high loyalty, work well in a team and understand quickly. In my career path achievement, I want to achieve more experiences and more knowledges in Your Company.

With these experiences, I would like to apply the job opening in Your Company. And to give you a picture of my detail experiences, here I attach my supported documents.

I believe with this set of skills, I can help your company to grow. I am looking forward to discuss my career opportunity.

Best Regards,

Lavi Budiawan, S.Kom

# CURRICULUM VITAE



## Self Identity

Name : Lavi Budiawan  
Place, Date of Birth : Malang, 7 July 1986  
Gender : Male  
Religion : Islam  
Nationally : Indonesian  
Status : Single  
Origin Address : JL Ikhwan Ridwan Rais Gg.12 No.12  
Malang, East Java-65147  
Current Address : Komplek Kehutanan Selakopi C.15, Pasir Mulya  
Bogor, West Java-16119  
Mobile : +6281333223395  
e-Mail : lavibudiawan@gmail.com  
Profile : <http://www.linkedin.com/in/lavibudiawan>

## Educations

### **Informatic Engineering Strata-1, Faculty of Industrial Technology**

National Institute of Technology, Malang, East Java | August 2008-February 2012  
Bachelor of Computer | GPA 3.01

### **Audio Video Engineering, Department of Electrical Engineering**

High School Nasional of Vocational, Malang, East Java | July 2002-June 2005

Junior High School PGRI III, Malang, East Java | July 1999-June 2002

Elementary School Tanjung Rejo III, Malang, East Java | July 1992-June 1998

## Skills

### **National Institute of Technology, Malang, East Java | 2012**

#### **Thesis "Application of Typing Education for Blind"**

- Sound design using Audacity application.
- Visual design using Corel Draw X5 software.
- ERD design using Power Designer software.
- Flowchart design using Microsoft Visio 2010 software.
- Design application using ActionScript 2.0 programming language and Adobe Flash CS5 software.
- Report preparation using Microsoft Word 2010 software.

#### PT. XL Axiata Tbk., Denpasar, Bali | 2011

##### **The report “Analyze Network of GSM and Marketing Strategy”**

- Analyze of the GSM network using application from Ericsson and Cisco.
- Analyze of the marketing performed in Central Office, Sunset Road area.
- Flowchart design using Microsoft Visio 2010 software.
- Report preparation using Microsoft Word 2010 software.
- The report as a condition of completion course Field Work.

#### National Institute of Technology, Malang, East Java | 2011

##### **Designing ERD and DFD at ATM Machine**

- Entity Relationship Diagram design and Data Flow Diagram using Power Designer software.
- Flowchart design using Microsoft Visio 2010 software.
- Report preparation using Microsoft Word 2010 software.
- The report as a condition of completion course Enterprise Resource Planning.

#### National Institute of Technology, Malang, East Java | 2011

##### **Creation Games Education for Autistic Children**

- Visual design and sound downloaded over the internet.
- Flowchart design using Microsoft Visio 2010 software.
- Design applications using ActionScript 2.0 programming language and Adobe Flash CS5 software.
- Report preparation using Microsoft Word 2010 software.
- The report as a condition of completion course Information Technology Research, Animation & Game.

#### National Institute of Technology, Malang, East Java | 2011

##### **Creation of Shoes Sales Website**

- Visual design downloaded over the internet.
- Website design using Joomla! 1.0.
- Database design and programming using PHP MySQL XAMPP.
- Machine upload using Filezilla.
- File hosting using www.000webhost.com.
- Entity Relationship Diagram design and Data Flow Diagram using Power Designer software.
- Flowchart design using Microsoft Visio 2010 software.
- Report preparation using Microsoft Word 2010 software.
- The report as a condition of completion course e-Commerce and Customer Relationship Management.

## National Institute of Technology, Malang, East Java | 2010

### Case Studies of Information Systems

- Case studies perform at PT. Gatra Mapan, Malang, East Java engaged in the production of furniture.
- Flowchart design using Microsoft Visio 2007 software.
- Report preparation using Microsoft Word 2007 software.
- The use of case studies to know how problem solving that occurs in some management and behavior analyze in decision making.
- The report as a condition of completion course Decision Support System.

## National Institute of Technology, Malang, East Java | 2010

### Creation Application For Fingerprint Pattern Analyze

- Flowchart design using Microsoft Visio 2007 software.
- Design applications using Matlab software.
- Report preparation using Microsoft Word 2007 software.
- Purpose of application is to determine the tendency of human behavior based on fingerprint patterns.
- The report as a condition of completion course Image Processing.

## National Institute of Technology, Malang, East Java | 2010

### Creation Information System of Magazine Sales

- Flowchart design using Microsoft Visio 2007 software.
- Database design using Microsoft SQL Server 2008 software.
- Report preparation using Microsoft Word 2007 software.
- The report as a condition of completion course Database.

## High School Nasional of Vocational, Malang, East Java | 2005

### The final project "Creation Alternative Circuit Surround"

- Flowchart design using Microsoft Visio 2000 software.
- Schematics design using Altium Designer software.
- Layout PCB design and position component is drawn manually.
- Report preparation using Microsoft Word 2000 software.
- The final project also be used as Audio Video Competence.

## Experiences

**PT. White Open Technology, Jakarta | 1 October 2012-30 April 2013**

### **Quality Assurance**

- Company providing outsourcing employee.

**PT. Toyota Motor Manufacturing Indonesia, Jakarta | 1 October 2012-30 April 2013**

**Information System & Technology Division, Head Office**

**Division of Integrated System Development Project, TMMIN Sunter 1 Plant**

### **Technical Writer (Outsourcing Employee)**

Build Project of Integrated Part Procurement Control System, Asia Pacific :

- Knowing and understanding each business process that is used as a reference for the documents preparation.
- Record the results of the meeting or review that is used as a reference to create, increase or decrease business processes and revision the documents.
- Creation and revision the document of User Requirement and Design Requirement using Microsoft Excel 2010 software.
- Creation Flow Program Test as a reference to assess the result of each process using Microsoft Excel 2010 software.
- Assist Programmer to design of screen (initial phase) of each process using .NET programming language with Microsoft Visual Studio 2010 software and MVC DevExpress 12.1 framework.
- Analyze as well testing the feasibility and suitability of the project has been built using Microsoft Excel 2010 software.
- Creation guide document and project feature as a reference for user, using Microsoft Office and Excel 2010 software.

**Spirit Design, Malang, East Java | 17 May 2009-28 February 2011**

### **Owner (Joint Ownership)**

- Search customer by distributing or put a brochure, and submit a proposal to the school, college, plant, etc.
- Create visual design according to customer demand using Corel Draw X3 software.
- Procurement of materials production and control of the production process.
- Provide presentation and product introduction to customer, college, plant, etc which performed before and after production.
- Products produced in the form of pin, sticker, t-shirt, etc.
- Fostering good relations with customer, college, plant, etc.

**Tommy Net, Malang, East Java | 18 August 2008-30 April 2009**

**Operator (Internet Cafe)**

- Transactions with customers who use internet cafe.
- Helps repair in the event of damage to the network hardware, CPU, operating system, etc.
- Check the inventory of food, drinks, etc.
- Fostering good relations with customer.

**AJBS Group, Surabaya, East Java | 1 January 2008-10 August 2008**

**Fastech Division, Malang, East Java**

**Sales Engineer**

- Delivery of items to customer, plant, etc.
- Assist the product or machinery installation process to customer, plant, etc.
- Provide product presentation and machinery to customer, plant, etc.
- Perform request of the customer, plant, etc for special order.
- Check the inventory of items in the warehouse using SAP software as well MMS application.
- Provide training and guidance to customer service.
- Fostering good relations with customer, plant, etc.

**AJBS Group, Surabaya, East Java | 1 March 2006-31 December 2007**

**Fastech Division, Malang, East Java**

**Customer Service**

The opening of a branch in new location :

- Transactions with customer, plant, etc (cash, transfer and bank guarantee).
- Check price list on the items.
- Control and check of items warranty process.
- Delivery of items to customer, plant, etc.
- Perform the request to fill the empty inventory.
- Control and check items which coming from warehouse.
- Check and adjust inventory (physical with MMS application belong AJBS).
- Fostering good relations with customer, plant, etc.

**PT. Columbindo Perdana, Malang, East Java | 1 February 2005-28 February 2006**

**Technician**

- Repair hardware of electronics (audio, radio, power supply, etc).
- Repair hardware of computer (CPU, monitor, etc).
- Fostering good relations with customer, plant, etc.

## **Must\_Tri Computer, Malang, East Java | 1 August 2004-31 January 2005**

### **Technician**

- Repair hardware of electronics (audio, radio, power supply, etc).
- Repair hardware of computer (CPU, monitor, etc).
- Creation electronic circuits and device according to customer demand (audio, radio, etc).
- Fostering good relations with customer, etc.

## **Company Fun, Malang, East Java | 1 May 2004-10 August 2008**

### **Owner**

- Search customer by distributing or put a brochure.
- Repair hardware of electronics (audio, radio, power supply, etc).
- Repair hardware of computer (CPU, network, etc).
- Creation electronic circuits and device according to customer demand (audio, radio, etc).
- Fostering good relations with customer, etc.

## **High School Nasional of Vocational, Malang, East Java | 1 April 2002-30 April 2004**

### **Technician**

- Repair hardware of electronics (audio, TV, radio, transmitter, etc).
- Repair hardware of computer (CPU, network, etc).
- Creation, installation, and maintenance in electronics laboratory (audio, radio transmitter, TV, school electronics equipment, etc).

## **Training and Seminar**

### **PT. White Open Technology, Jakarta | 1 October 2012-28 February 2013**

- Training elementary of Microsoft SQL Server 2008 software.
- Training elementary of Visual Studio 2010 software with MVC DevExpress 12.1 framework.
- Training elementary of Java software.

### **PT. XL Axiata Tbk., Denpasar, Bali | 1 August 2011-31 August 2011**

#### **Field Work in Facility Management Division**

- Introduction and control of GSM network at Bali area.
- Introduction and control of GSM transmission at Bali area.
- Control and replace a hardware problem.
- Creation a document report that contains result of the control using Microsoft Excel 2010 software.

**National Institute of Technology, Malang, East Java | 2 July 2011**  
**Seminar and Workshop of Information Technology Research**

- Tips & tricks creation of papers based information technology research.

**National Institute of Technology, Malang, East Java | 24 April 2011**  
**Training Entrepreneurship**

- Tips & tricks success in work and entrepreneurship.

**National Institute of Technology, Malang, East Java | 18 December 2010**  
**Public Seminar of Technology and Business**

- Implementation of business using open source technologies.

**National Institute of Technology, Malang, East Java | 1 October 2008-31 January 2009**

- Training English Language “Elementary Level of General English”.

**AJBS Group, Surabaya, East Java | 1 November 2007-31 December 2007**

- Training of item specifications (machinery, equipment support of industry, etc).
- Training of problem solving (machinery, equipment support of industry, etc).

**AJBS Group, Malang, East Java | 1 March 2006-1 April 2006**

- Training of basic item specifications.
- Training of customer service.
- Training of item placement on display.

**Muhammadiyah University, Malang, East Java | 3 February-9 May 2004**  
**Field Work in Computer Laboratory**

- Training of problem solving on computer hardware (CPU, power supply, etc).
- Training of Windows 98SE operating system & Microsoft Office 2000 software.
- Training of LAN networks.



## Organization and Activities

National Institute of Technology, Malang, East Java | 13 April 2009-16 January 2011

### **Multimedia Laboratory Assistant in Informatics Engineering of Department**

- Creation matters for practicum.
- Lecture practicum to student.
- Creation of some multimedia project.

National Institute of Technology, Malang, East Java | 21 November-22 November 2009

### **Committee Introduction of new student in Informatics Engineering of Department**

- Give a introduction of college situation.

National Institute of Technology, Malang, East Java | 1 January 2009-11 January 2010

### **Board of Student Organization in Informatics Engineering of Department**

- Exchange and discuss of science, as well make event.

National Institute of Technology, Malang, East Java | 13 October 2008-30 January 2009

### **Assistant 2 of Department Head in Informatics Engineering of Department**

- Recruitment student to establish student organization in Informatic Engineering of Department.